



# Nursery Parents Information Booklet 2024-2025



# Welcome to Lordship Lane Primary School

Welcome to Lordship Lane Primary School. We are delighted you have chosen Lordship Lane to be your child's school.

The purpose of this booklet is for you, as parents and carers, to feel as prepared as you can to support your child in their start at Lordship Lane. We are looking forward to your child starting and we hope they are too.

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## Contacting the School and Staff

I hope you find this booklet informative and helpful. If you do have any questions or concerns, then please email, phone or make an appointment. We are more than happy to discuss any queries.

Please contact the school on 0208 888 6541. If we are unable to speak to you at any time, please leave a message and a member of staff will get back to you as soon as possible. You can of course email us at: [admin@lordship.haringey.sch.uk](mailto:admin@lordship.haringey.sch.uk)

	
<b>Mr L Patterson</b> Headteacher	<b>Mr Kitchen</b> Deputy Headteacher

		
<b>Ms. Petsas</b> EYFS Lead	<b>Ms Wilson</b> Assistant Headteacher	<b>Mrs Wilding</b> Assistant Headteacher

# General Information

## Accessing the School

There are four entrances to the school, Nursery enter via the Granville Road entrance outside the Nursery building.

## Arrival to class

All children are greeted and met by their class teacher and teaching assistant when they arrive in the class. The classroom door is opened at 8:45 and will be shut at 8:55. If your child arrives after this time, they will need to come in via the late door. Afternoon children can arrive at 12:30.

## Collection

At the end of the morning session, Nursery children can be collected from Nursery at 11:45. Any full-time children will go with an adult to the lunch hall. Afternoon children can be collected between 3:20 and 3:30 from the Nursery classroom.

At 3:30pm the gates will be closed and any children who have not been collected will be taken back to the hall for late collection.



## Term Dates 2024-2025

Autumn Term	
Term 1	Monday 2 <sup>nd</sup> September 2024 – Friday 25 <sup>th</sup> October 2024 Wednesday 4 <sup>th</sup> September – First day of term for children
Half Term	Monday 28 <sup>th</sup> October 2024 – Friday 1 <sup>st</sup> November 2024
Term 2	Monday 4 <sup>th</sup> November 2024 – Friday 20 <sup>th</sup> December 2024
INSET Days	Monday 2 <sup>nd</sup> September 2024 – School closed for children Tuesday 3 <sup>rd</sup> September 2024 – School closed for children

Christmas Holidays	Monday 23 <sup>rd</sup> December 2024 – Friday 3 <sup>rd</sup> January 2025
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Spring Term	
Term 1	Monday 6 <sup>th</sup> January 2025 – Friday 14 <sup>th</sup> February 2025 Tuesday 7 <sup>th</sup> January 2025 – First day of term for children
Half Term	Monday 17 <sup>th</sup> February 2025 – Friday 21 <sup>st</sup> February 2025
Term 2	Monday 24 <sup>th</sup> February 2025 – Friday 4 <sup>th</sup> April 2025
INSET Days	Monday 6 <sup>th</sup> January 2025 – School closed for children Monday 24 <sup>th</sup> February 2025 – School closed for children

Easter Holidays	Monday 7 <sup>th</sup> April 2025 – Monday 21 <sup>st</sup> April 2025
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Summer Term	
Term 1	Tuesday 22 <sup>nd</sup> April 2025 – Friday 23 <sup>rd</sup> May 2025 Tuesday 22 <sup>nd</sup> April 2025 – First day of term for children
Half Term	Monday 26 <sup>th</sup> May 2025 – Friday 30 <sup>th</sup> May 2025
Term 2	Tuesday 3 <sup>rd</sup> June 2025 - Tuesday 22 <sup>nd</sup> July
INSET Day	Monday 2 <sup>nd</sup> June – School closed for children
Bank Holidays	Monday 21 <sup>st</sup> April 2025 – School closed for children Monday 5 <sup>th</sup> May – School closed for children

Summer Holidays	Wednesday 23 <sup>rd</sup> July 2025
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# Breakfast and After School Clubs

## Breakfast Club

Breakfast club is run by our own school staff. We provide a range of foods for breakfast including cereal and toast.

The Breakfast Club starts at 7.45am but you can drop off at any time you choose after this. When dropping your child off to breakfast club, please use the entrance on Ellenborough Road

## Afterschool Club

Afterschool club is also run by our own school staff. They provide a range of activities for your child such as art, games and sports. A light meal is also provided for children at 4:30. After school club will be available until 6.00pm, if you choose for your child to attend. More information can be found on the school website.

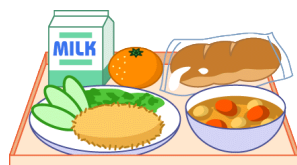
To secure a place in the club, please ensure you have completed the registration form which can be found at the Lordship Lane main office. A member of the admin team, will contact you to confirm your registration.



# Times of the School Day



Nursery Monday to Friday	
Soft start for children	8:45-9:00
Carpet session	09:00-09:15
Bikes/Outdoor play	09.15-09:45
Free flow and guided work	09:45-11:00
Fruit and Milk	11:00-11:15
Story Time	11:15-11:35
Nursery Rhymes	11.35-11:45
<b>Lunch (full time children only)</b>	<b>11:45-12:45</b>
Soft start for children	12:45-13:00
Carpet session	13:00-13:15
Bikes/Outdoor play	13.15-13:45
Free flow and guided work	13:45-14:45
Fruit and Milk	14:45-15:00
Story Time	15:00-15:20
Nursery Rhymes	15.20-15:30



# Attendance and Punctuality

Attendance is perhaps the most important factor in successful learning. At Lordship Lane Primary School, students are expected to have 100%



## Absences

If your child is absent, then you must telephone the school office by 8:45 on each day of absence. Please call 0208 888 6541 and speak to a member of the office staff.













## Holidays

Parents are requested not to arrange family holidays or visits during term time. Applications for such visits will not be approved and will count as unauthorised absence. If you wish to request a leave of absence during term time, please complete a leave of absence form found in the office. We will take each application into consideration, however, please note we are unable to authorise holidays during term time for any reason.

## Punctuality

Punctuality is essential if your child is going to make the most of their learning. Unless your child is in the breakfast club, they must be in class by 8.45am. If they arrive after 8:55am, they will be marked as late

# School Uniform

<p>Navy blue sweatshirt or cardigan with the school logo.</p>			
<p>a yellow t-shirt or polo shirt (with or without the school logo)</p>			
<p>Navy or black jogging bottoms , skirt or pinafore</p>			
<p>Grey, black, navy or white tights or socks</p>			
<p>Black shoes or trainers</p>			

**All Lordship Lane uniform is available to be purchased online at: [Mapac - Schoolwear, Workwear, Sportswear, Promotional Products or Art Supplies.](#)**  
**[Quality, innovation and value since 1955](#)**

**Jeans, cords, leggings,** are not part of the school uniform.

**Jewellery** is limited to plain stud earrings and a watch, if required.

**Hair** should be neat, and long hair should be tied back from the face for health and safety reasons.

Skirts should be an appropriate length and of a style which allows children to sit comfortably on the floor.

When children wear shorts, even when these are worn over tights, they should also be of an appropriate length. Three-quarter, calf length, leggings should not be worn.



# Food Arrangements

Fruit is available daily in the classroom and children under five years old are able to sign up for free milk.

At Lordship Lane, lunch time is a good opportunity to ensure children are taught key skills such as how to use cutlery correctly, polite table manners and how to serve each other drinks. Please also practise this at home with your child.

Nursery children are asked to bring in a packed lunch, please ensure it follows the healthy schools guidelines which can be found at <https://www.gov.uk/school-meals-healthy-eating-standards>. Please avoid chocolate bars, sugary sweets or fizzy drinks.



# Your child's learning

## Special Books

At Lordship Lane we assess all children's learning and development individually. These assessments help us to make sure that each child experience the full curriculum and that provision is made for her/his particular development and educational needs.

We do this by making observations, collecting their drawing and paintings and taking photographs of the children whilst they are playing and learning. This is then show cased in their special book.

Below, are the list of the topics your child will be learning about throughout Nursery.

Autumn 1	All About Me
Autumn 2	Celebrations
Spring 1	Castles, Dragons, Fairies & Trolls
Spring 2	Yummy in my Tummy
Summer 1	Ba, Ba, Tweet, Tweet
Summer 2	Wheels, Wings and Floting Things



The 7 areas of learning are:

**Prime areas of learning particularly important in the first 3 years**

**Personal, Social and Emotional Development**

**Physical Development**

**Communication and Language**

**Specific areas of learning**

**Literacy**

**Mathematics**

**Understanding the World**

**Expressive Arts and Design**

# Home Learning

For home learning to be effective there needs to be an extended partnership between parents, teachers and children. When this partnership works well, Lordship Lane children will develop the attitudes and skills which enable them to become effective lifelong learners. All home learning will meet the individual needs of children and be age appropriate.

## Home Learning Aims

- (i) To provide parents with an understanding of what their child is learning about in school.
- (ii) To allow for parents to comment on and support their child's development.
- (iii) To strengthen, consolidate and extend learning.
- (iv) To formalise the fact that learning should continue outside school as well as inside.
- (v) To enable children to develop their basic key skills in reading, writing and spelling.

## Home Learning in Nursery

**Daily Reading** – Children are provided with a reading book to read at home with an adult every week. You will be expected to sign their reading record weekly to show you have completed a reading activity together.

**Funky fingers** – Children are given a resource to practice their fine motor skills on.



# How will you find out about your child's learning and progress?

There are opportunities throughout the year to find out from the class teacher how your child is doing.

There will be two parents' evenings throughout the year for you to have a 1:1 meeting about your child's progress as well as an end of term report to show how your child is doing. There is a more detailed end of year report, which will have targets for the next year. The opportunity to discuss this with the class teacher should you have any queries.

There will also be a number of curriculum mornings throughout the year where we will present information about the Primary curriculum and what your child is learning about in class.



# Lordship Lane Parent Staff Association (PSA)

Lordship Lane has an active and established PSA. This is a group made up of parents and some staff who meet regularly to plan fund raising opportunities that can take place at our school.

We are determined to host some fantastic events this year, but we cannot do it without the support of parents. Please make an expression of interest via the school office if you would like to join.

New volunteers are always welcomed and as our new Nursery parents, I would encourage you to join.

## Transition Arrangements and Events

27/06/2025	<b>New parents' Stay and play and welcome Meeting Nursery</b> Please attend NH to learn about the transition process and what to expect when your child starts school.
8/07/2025 9/07/2025	<b>Parent Interviews</b>

# Arrangements for September

To ensure that your child has a smooth and happy start to their school life, we have arranged a timetable as set out below. It is organised in this way to allow the teachers to get to know each group of children and also settle them into a routine quickly

All new children will have a staggered start at the beginning of September. Times and dates will be confirmed in July.

